OFFICE OF THE INSPECTOR GENERAL
CORPORATION FOR NATIONAL AND
COMMUNITY SERVICE

Pre-Audit Survey of the Parents as Teachers National Center, Inc. Grant No. 01SPHMO004

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Prepared by:

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Parents as Teachers National Center, Inc.
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Table of Contents

OVERVIEW OF PARENTS AS TEACHERS NATIONAL CENTER, INC. 2

BACKGROUND OF PARENTS AS TEACHERS NATIONAL CENTER, INC. 2

OBJECTIVES, SCOPE, AND METHODOLOGY 3

RESULTS 4

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CORPORATION
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June 26, 2002

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We performed a pre-audit survey of Parents as Teachers National Center, Inc. Grant No. 01SPHMO004. The primary purpose of this survey was to provide a preliminary assessment of:

- The grant award and terms;
- Findings from the most recent A-133 audit;
- Fiscal or program issues raised by CNCS site visits.

We were also to report on the recommended scope of additional audit procedures to be performed at the Grantee.

Overview of Parents as Teachers National Center, Inc.

Parents as Teachers National Center, Inc. (PATNC) is a national non-profit parent education and family support organization. Through a network of local programs, the PATNC develops curriculum, trains, and certifies parent educators to work with parents to provide them with parenting support and information on their developing child.

Background

The National and Community Service Trust Act of 1993, P.L. 103-82, which amended the National and Community Service Act of 1990, established the Corporation for National and Community Service.

The Corporation, pursuant to the authority of the Act, awards grants and cooperative agreements to state commissions, nonprofit entities, tribes and territories to assist in the creation of full and part time national and community service programs. Through these grantees, members perform service to meet the educational, human, environmental, and public safety needs throughout the nation, especially addressing those needs related to

poverty. In return for this service, eligible members receive a stipend, accident insurance, personal liability insurance, automobile insurance, free meals at host institutions and physical examinations.

Parents As Teachers was piloted in four Missouri school districts in 1981, before going statewide. It is now in each of the 535 Missouri school districts. It has been implemented in 2,000 program sites in 48 other states, as well as Australia, Canada, England, Malaysia, New Zealand, and the West Indies. The Missouri Department of Elementary and Secondary Education administers PATNC.

Objectives, Scope, and Methodology

The scope of this engagement was to provide an assessment of the grant and site visit information systems and procedures in place at the Corporation's headquarters and for monitoring the fiscal activity. The primary purpose of this pre-audit survey was to provide a preliminary assessment of:

- The amount, term and grant provisions;
- The results of A-133 audits;
- Results of CNCS site visits.

We were also to report on the recommended scope of additional audit procedures to be performed at the Grantee.

Our survey included the following procedures:

- reviewing the grant award, its provisions, the detailed grant proposal and budget;

- reviewing OMB Circular A-133 reports and;

- obtaining information from CNCS site visits and from discussion with CNCS Grants Management Office.

Our procedures were performed in accordance with *Government Auditing Standards* issued by the Comptroller General of the United States. We were not engaged to, and did not perform an audit of any financial statements, and the procedures described above were not sufficient to express an opinion on the controls at the Grantee, or on its compliance with applicable laws, regulations, contracts and grants, or the allowability of grant costs incurred. Accordingly, we do not express an opinion on any such financial statements, or on the Grantee's controls or compliance. Had we performed additional procedures, other matters might have come to our attention that would have been reported.

Results

Based on the results of the limited procedures performed, we will proceed with an incurred cost audit of project period April 1, 2001 through June30, 2002. The decision to audit is based on the following:

- This is PATNC's first Federal grant;
- PATNC has never had an A-133 Single Audit in accordance with OMB Circular A-133;
- Another earmark grant was awarded to PATNC in the Government Fiscal Year 2002 Appropriation.

This report is intended solely for the use of the Office of Inspector General and the Corporation for National and Community Service.

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